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| **POSTGRADUATE RESEARCH VIVA BOARD** **AQSEE024***RESEARCH VIVA CHANGE OF CHAIR***CHANGE OF CHAIR REQUEST FORM** |
| Please complete this form if you wish to request a change to the approved Chair for a Postgraduate Research Viva Board.This form should be returned to your Faculty Postgraduate Research Administrator.If you have any questions or would like further information, guidance and support, please see the [University Guide to the Examination of Research Students](https://myuni.swansea.ac.uk/academic-life/academic-regulations/research-guidance/guide-to-the-examination-of-research-students/) and/or contact pgrnoms@swansea.ac.uk |
| **GENERAL INFORMATION** |
| **Student Name:** | **Student Number:** |
| **Faculty:** | **Programme:** |
| **Subject area:** | **Viva Date:** |
| **EXISTING CHAIR** |
| Full Name and Title: |  |
| Rationale for Change: |  |
| **PROPOSED NEW CHAIR** |
| Full Name and Title: |  |
| Current Role:  |  |
| **Experience (Chair)** | Has the nominee previously acted as a Chair? *(please confirm numbers below)* | *YES/NO* |
| PhD: 1-3 □ 3-5 □ 5-10 □ 10> □ | MPhil: 1-3 □ 3-5 □ 5-10 □ 10> □ | Masters by Research: 1-3 □ 3-5 □ 5-10 □ 10> □ | Other: |  |
| **Experience** **(Examining):** | Has the nominee previously acted as an Examiner at, or beyond, the level of the thesis to be examined? *(please confirm numbers below)* | *YES/NO* |
| PhD: 1-3 □ 3-5 □ 5-10 □ 10> □ | MPhil: 1-3 □ 3-5 □ 5-10 □ 10> □ | Masters by Research: 1-3 □ 3-5 □ 5-10 □ 10> □ | Other: |
| **Supervision:** | Has the nominee supervised postgraduate students to, or beyond, the level of this thesis? | *YES/NO* |
| **CONFIRMATION AND APPROVAL** |
| Please confirm that the nominee has sufficient seniority and experience, and a clear understanding of the University’s PGR regulations and procedures: |
| Faculty Director of PGR/Head/Deputy Head of Faculty approved: | Name: | Date: |
| Decision Checked and Confirmed | Name: | Date: |
| New Chair Notified | Date confirmed: |