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| **POSTGRADUATE RESEARCH VIVA BOARD** **AQSEE024***RESEARCH VIVA CHANGE OF CHAIR***CHANGE OF CHAIR REQUEST FORM** |
| Please complete this form if you wish to request a change to the approved Chair for a Postgraduate Research Viva Board.This form should be returned to you College/School Postgraduate Research Administrator.If you have any questions or would like further information, guidance and support, please visit [Academic Quality Services](http://qualityservices.swansea.ac.uk/?page_id=356) or contact externalexaminers@swansea.ac.uk.  |
| **GENERAL INFORMATION** |
| **Student Name:** | **Student Number:** |
| **Viva Date:** | **College/School:** |
| **Programme:** |
| **EXISTING CHAIR** |
| Full Name and Title: |  |
| Rationale for Change: |  |
| **PROPOSED NEW CHAIR** |
| Full Name and Title: |  |
| Current Role:  |  |
| Has the nominee previously acted as a Chair at, or beyond, the level of the thesis to be examined? | **YES** | **NO** |
| Has the nominee previously acted as an Examiner at, or beyond, the level of the thesis to be examined? | **YES** | **NO** |
| Does the nominee hold an academic award at, or beyond, the level of the thesis to be examined, or have equivalent professional experience?  | **YES** | **NO** |
| Has the nominee supervised postgraduate students to, or beyond, the level of this thesis? | **YES** | **NO** |
| **CONFIRMATION AND APPROVAL** |
| Please confirm that the nominee has sufficient seniority and experience, and a clear understanding of the University’s PGR regulations and procedures: |
| College/School Director of PGR/Head/Deputy Head of College/School approved: | Name: | Date: |
| Decision Checked and Confirmed | Name: | Date: |
| New Chair Notified | Date confirmed: |