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| **POSTGRADUATE RESEARCH VIVA BOARD**  **AQSEE024**  *RESEARCH VIVA CHANGE OF CHAIR*  **CHANGE OF CHAIR REQUEST FORM** | | | | | | |
| Please complete this form if you wish to request a change to the approved Chair for a Postgraduate Research Viva Board.  This form should be returned to you College/School Postgraduate Research Administrator.  If you have any questions or would like further information, guidance and support, please visit [Academic Quality Services](http://qualityservices.swansea.ac.uk/?page_id=356) or contact [externalexaminers@swansea.ac.uk](mailto:externalexaminers@swansea.ac.uk). | | | | | | |
| **GENERAL INFORMATION** | | | | | | |
| **Student Name:** | | | **Student Number:** | | | |
| **Viva Date:** | | | **College/School:** | | | |
| **Programme:** | | | | | | |
| **EXISTING CHAIR** | | | | | | |
| Full Name and Title: |  | | | | | |
| Rationale for Change: |  | | | | | |
| **PROPOSED NEW CHAIR** | | | | | | |
| Full Name and Title: |  | | | | | |
| Current Role: |  | | | | | |
| Has the nominee previously acted as a Chair at, or beyond, the level of the thesis to be examined? | | | | | **YES** | **NO** |
| Has the nominee previously acted as an Examiner at, or beyond, the level of the thesis to be examined? | | | | | **YES** | **NO** |
| Does the nominee hold an academic award at, or beyond, the level of the thesis to be examined, or have equivalent professional experience? | | | | | **YES** | **NO** |
| Has the nominee supervised postgraduate students to, or beyond, the level of this thesis? | | | | | **YES** | **NO** |
| **CONFIRMATION AND APPROVAL** | | | | | | |
| Please confirm that the nominee has sufficient seniority and experience, and a clear understanding of the University’s PGR regulations and procedures: | | | | | | |
| College/School Director of PGR/Head/Deputy Head of College/School approved: | | Name: | | Date: | | |
| Decision Checked and Confirmed | | Name: | | Date: | | |
| New Chair Notified | | Date confirmed: | | | | |